

# REGISTRATION FORM

ONE FORM PER PERSON, PLEASE!

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parish/School: \_\_\_\_\_

Location: \_\_\_\_\_

Role in Ministry: \_\_\_\_\_

Register me for the following workshop(s): **Our Lady of Pompeii, Lancaster**

## Level I – Fall 2009—

\* Introduction to Catholic Youth Ministry; Wednesday, October 14, 2009 ;  
6:30:00 – 9:00 PM; \$5.00

\* Adolescents Today; Wednesday, October 21, 2009 ; 6:30 – 9:00 PM; \$5.00

\* Empowering Adults – Part I; Saturday, October 21, 2009 ; 8:30 AM –  
4:30 PM; bring a bag lunch; \$20.00 tuition plus \$10.00 materials fee

## Level II – Winter 2010—

**No prerequisites. Previous attendance at Level I NOT required to participate in Level II.**

\* Caring for Youth; *Thursday, March 11, 2010; 6:30 – 9:00 PM; \$5.00*

\* Advocating for Youth; *Thursday, March 18, 2010; 6:30 – 9:00 PM; \$5.00*

\* Empowering Adults – Part II; *Sat. March 20, 2010; 8:30 AM – 4:30 PM; bring a bag lunch; \$20.00 tuition plus \$10.00 materials fee (if you do not have Part I materials)*

Level III – Please submit evidence of completion of all coursework.

Level IV I am in process of Level IV coursework. Please contact me about self-assessment.

**TOTAL AMOUNT DUE: \$ \_\_\_\_\_**

## Method of Payment:

\* Check enclosed – payable to Diocese of Buffalo

\* Bill Me (at the address above)

\* Bill Parish/School – ATTN: \_\_\_\_\_

## To register:

\* Mail completed form (and payment) to:

Department of Youth & Young Adult Ministry, 795 Main Street, Buffalo, NY 14203

**OR** \* Fax completed form to: 716-847-8797



# Youth Ministry Leadership Training Program

*Certificate Programs for  
Youth Ministry Leaders*

*Giving you the tools you need to  
provide the very best ministry  
possible for God's young people!*



Designed for adults who work with junior-high or senior-high aged adolescents, this program offers something for everyone – from those who are brand new to ministry to those who are seasoned professionals! Look inside to find a session that meets your needs!

Sponsored by Diocese of Buffalo –  
Department of Youth and Young Adult Ministry  
in collaboration with the  
Department of Lifelong Faith Formation,  
Christ the King Seminary, and other partners

## Multiple Levels of Training

**Level I\*** training is designed to provide fundamentals for those new to ministry with adolescents, or those who haven't received training.

**Level II\*** training picks up where Level I leaves off and provides knowledge, skills and practical wisdom for those who want to grow more effective as ministers with youth.

*\*Level I and Level II are great for volunteers and paid staff members. The knowledge and skills taught will be valuable for those involved in catechesis as well as youth ministry.*

**Level III** training helps youth ministry leaders deepen their understanding of ministry and sharpen their skills in youth ministry program development, leadership and administration. This level is particularly designed for individuals who are responsible for the entire youth ministry program or significant segments of it.

**Level IV** training goes deeper, helping coordinators of youth ministry develop skills and knowledge that are essential for today's Church ministers.

**Certificates of Completion for each level** will be awarded after attendance at specified workshops or seminars offered by the Department of Youth & Young Adult Ministry as well as participation in other **required** formation opportunities offered through the Department of Youth & Young Adult Ministry or other partners. See the chart for a listing of all required sessions and some recommended formation opportunities.

### Which sessions should I attend?

Determine your learning needs and find the sessions that match! ***You do not need to complete Level I before attending sessions from Level II.*** Ministry leaders with a significant amount of prior training may choose to begin at Level III or IV.

	<i>Level I</i>	<i>Level II</i>	<i>Level III</i>	<i>Level IV</i>
<i>REQUIRED workshops/seminars:</i>	<ul style="list-style-type: none"> <li>• Introduction to Catholic Youth Ministry (2.5 hrs.)</li> <li>• Adolescents Today (2.5 hrs.)</li> <li>• Empowering Adults – Part I (7 hrs.), includes:               <ul style="list-style-type: none"> <li>* Session: A Celebration of Hope</li> <li>* Workshop: Relating to Youth</li> <li>* Workshop: Building Community with Youth</li> <li>* Workshop: Praying with Youth</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Caring for Youth (2.5 hrs.)</li> <li>• Advocating for Youth (2.5 hrs.)</li> <li>• Empowering Adults – Part II (7 hrs.), includes:               <ul style="list-style-type: none"> <li>* Session: Strong Hands, Hopeful Hearts</li> <li>* Workshop: Serving with Youth</li> <li>* Workshop: Learning with Youth</li> <li>* Workshop: Keys to Successful Youth Programs</li> </ul> </li> </ul>	Continuing education courses offered at Christ the King Seminary: <ul style="list-style-type: none"> <li>• Foundations in Youth Ministry</li> <li>• Forming Faith with the Millennial Generation</li> <li>• Organizing Effective Youth Ministry</li> <li>• Skills for Church Ministry</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of ONE of the following programs offered through Christ the King Seminary:               <ul style="list-style-type: none"> <li>* Certificate in Pastoral Studies with specialization in Youth Ministry</li> <li>* Master of Arts in Pastoral Ministry degree</li> </ul> </li> </ul> PLUS <ul style="list-style-type: none"> <li>• Guided self-assessment and creation of personal learning plan for ministry</li> </ul>
<i>Other formation REQUIRED for Certificate:</i>	VIRTUS “Protecting God’s Children” seminar (3 hrs.) <sup>†</sup>	Catechist Level II training	Catechist Level III training	
		“Foundations in Ministry” course may be substituted for Catechist Levels II and III.		
<i>Other available formation opportunities (strongly recommended):</i>	<ul style="list-style-type: none"> <li>• Adult workshops at Diocesan Youth Convention</li> <li>• Special Workshop Tracks at Lights for the World</li> </ul>	<ul style="list-style-type: none"> <li>• Retreat Ministry Training</li> <li>• Adult workshops at the Convention</li> <li>• Special Workshop Tracks at Lights for the World</li> </ul>	<ul style="list-style-type: none"> <li>• Youth Ministers’ Retreat</li> <li>• Colleagues in Youth Ministry groups</li> <li>• National Association of Catholic Youth Ministry Leaders (NACYML)</li> <li>• National and Regional Conferences</li> </ul>	<ul style="list-style-type: none"> <li>• Youth Ministers’ Retreat</li> <li>• Colleagues in Youth Ministry groups</li> <li>• National Association of Catholic Youth Ministry Leaders (NACYML)</li> <li>• National and Regional Conferences</li> </ul>

### Fees and Registration Policies for LEVELS I and II

- Fees vary for each session. See the registration form.
- Registration deadline is three days before the workshop.
- All sessions require a minimum of ten participants.
- Refunds will only be issued for cancellations received before 4:30 PM two business days prior to the session – both for payments made in advance and billing requests.
- Parishes, clusters, or vicariates may save money by sponsoring Level I and/or Level II. See inside for details!

### Take Home Resources

Participants in each session will receive valuable take-home resources to support and enhance your ministry. These materials include handouts and the *Empowering Adults* participant manual.

<sup>†</sup> Participation in Virtus “Protecting God’s Children” seminar and staying current on online training bulletins is a requirement for certificate in each level.

## LEVEL I

### *Introduction to Catholic Youth Ministry (2.5 hrs.)*

What do we mean by “youth ministry?” In this workshop, we will explore the comprehensive vision for youth ministry provided by the U.S. Bishops and discuss how to implement this vision in our parishes and schools. We will also examine the legal and liability concerns that must be addressed if we are to provide a safe environment for God’s children.

### *Adolescents Today (2.5 hrs.)*

Who are the adolescents we serve? What do they need? What do they value? How do they develop a spiritual life? These questions and many more will be explored in this session as we examine adolescents’ developmental needs, generational characteristics and spiritual development.

### *Empowering Adults – Part I (day-long format)*

#### Includes four sessions:

#### *A Celebration of Hope (2 hrs.)*

This session looks at the many opportunities for ministry with millennial youth. The session includes a review of *Renewing the Vision* and its implications for parish ministry, a fresh look at the young people of today (including an overview of the traits of the Millennial generation), and a discussion of the role of adults in the lives of young people.

#### *Relating to Youth (1.5 hrs.)*

Participants will have the opportunity to learn practical skills for ensuring that groups are able to work together well. This includes insights into group development, listening skills, and discipline issues. This workshop will provide simple ways to start conversations and will outline the important personal characteristics that adults need to relate well with teens.

#### *Building Community with Youth (1.5 hrs.)*

This workshop will enable participants to understand the importance of building community among the young people themselves and within the whole Christian Community. We will also explore the steps needed for youth to develop honest, respectful, and faithful relationships with each other.

#### *Praying with Youth (1.5 hrs.)*

This workshop will enable participants to design and lead effective prayer experiences with and for young people. We will introduce various prayer forms and styles that can help you connect to moments in a young person’s life.

#### **For more information ...**

- From the Department of Youth & Young Adult Ministry, contact Kathy Goller at 716-847-8789 .
- Regarding Levels II and III of the Catechist Formation Program, contact your parish DRE/CRE or the Office of Religious Education at 716-847-5505.
- Regarding the Foundations in Ministry course, Levels III and IV (certificate and graduate programs at Christ the King Seminary), visit [www.cks.edu](http://www.cks.edu) or contact the Seminary Academic Office at 716-652-8900.

## LEVEL II

### *Caring for Youth (2.5 hrs.)*

When young people come to us with troubles and struggles, how do we respond? This session covers communication skills, an overview of pastoral care issues, and strategies for ministering with youth from diverse backgrounds.

### *Advocating for Youth (2.5 hrs.)*

As youth ministry leaders, we are called to speak on behalf of young people – in our parishes, schools, and communities. We will discuss effective advocacy methods as well as strategies for enabling youth leadership to grow. We will also cover the basics of youth ministry budgeting, including fundraising ideas.

### *Empowering Adults – Part II (day-long format)*

#### Includes four sessions:

#### *Strong Hands, Hopeful Hearts (2 hrs.)*

This retreat-like session focuses on the adult as a person of faith. Elements include:

- A reflection on Jesus’ life and ministry. How have you experienced Jesus in your life?
- Story-telling about each individual’s call to ministry – reflecting on the ways that we have experienced God’s call and responded to it.
- Information and conversation about ways to invite young people into a deeper relationship with God and the Church

#### *Serving with Youth (1.5 hrs.)*

This session will provide a basic understanding of Catholic Social Teaching from which all service should flow. We will then discuss strategies and techniques for ensuring meaningful service experiences for youth. Insights into how to help youth talk about, learn from, and grow in faith through service will also be shared.

#### *Learning with Youth (1.5 hrs.)*

We will explore methods for teaching this generation of youth in engaging and energizing ways and find new strategies for bringing the Good News to young people in ways that will make sense to them.

#### *Keys to Successful Youth Programs (1.5 hrs.)*

This workshop will provide essential guidelines and practices for youth programs that will help ensure their success. We will work with the many components of an effective program, learning new ways to structure events and plan for success.

These training programs are based on the *National Certification Standards for Lay Ecclesial Ministers serving as Parish Catechetical Leaders, Youth Ministry Leaders, Pastoral Associates and Parish Life Coordinators*. These standards and their related competencies describe the knowledge, skills and attitudes that make for effective and fruitful ministry by competent and faith-filled lay ecclesial ministers.

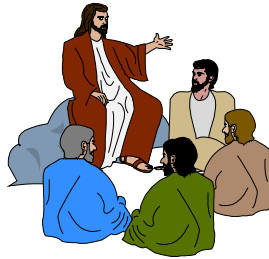
## LEVEL III

Level III of the Youth Ministry Leadership Training Program helps youth ministry leaders to develop their understanding of ministry and sharpen their skills in youth ministry program development, leadership and administration. These formation opportunities are particularly designed for those who are responsible for the entire youth ministry program or significant segments of it.

To complete this level, a youth ministry leader must complete the following four (4) continuing education courses at Christ the King Seminary:

- Foundations in Youth Ministry
- Forming Faith with the Millennial Generation
- Organizing Effective Youth Ministry
- Skills for Church Ministry

To receive a certificate of completion for Level III, participants must also complete Levels II and III of the Diocesan Catechist Training OR complete the “Foundations in Ministry” course offered through Christ the King Seminary.



## LEVEL IV

Level IV of the Youth Ministry Leadership Training Program invites youth ministry leaders to deepen and broaden their knowledge base and develop the skills that are essential to being an effective, faithful minister in today's Church.

Youth ministry leaders ready for this level of formation are asked to complete ONE of the following programs at Christ the King Seminary\*:

- Certificate in Pastoral Studies with a specialization in Youth Ministry
- OR
- Master of Arts in Pastoral Ministry\*

After completion of either the Certificate Program or the Masters degree program, youth ministry leaders are asked to meet with a staff member of the Department of Youth & Young Adult Ministry who will guide them through the process of a ministerial self-assessment and creation of a personal learning plan.

For information about the programs at Christ the King Seminary, visit [www.cks.edu](http://www.cks.edu) or contact the Seminary Academic Office at 716-652-8900.

\* The requirements for this level may be able to be fulfilled by completion of a program from another accredited institution. Contact Kathy Goller to discuss equivalencies.

## PARISH OR SCHOOL SPONSORSHIP

*What is the best way to make sure that the adults working with youth in your parish receive the training they need? **Become a sponsor for Level I and Level II!***

*Who can be a program sponsor?*

- A single parish or high school
- A cluster of parishes or schools
- A vicariate or region made up of several collaborating institutions

*In summary, any institution or group of institutions that can gather at least ten (10) people for all three sessions can sponsor Level I or Level II!*

*What are the benefits of sponsorship?*

- **Reduced costs** – If your institution would like to train many people, it will likely be less expensive per person, especially if you partner with neighboring parishes or schools.
- **Local training** – People are usually more likely to attend training if it is held at a location convenient for them. As a sponsor, you choose the facility, and the Department of Youth & Young Adult Ministry trainers will travel to your selected site for all sessions!
- **Enhanced Ministry with Youth** – Sponsorship will increase the number of qualified adults working with youth at your institution and in your area. Your ability to effectively address the needs of adolescents and help them share their gifts with your community can only improve!

*What are the costs of sponsorship?*

Sponsors pay one stipend (\$300) to the Department of Youth & Young Adult Ministry that covers the training fees for all three sessions. This stipend may be divided among a number of collaborating institutions. Sponsors must also pay a materials fee of \$10 per participant.

*What are the responsibilities of sponsors?*

Sponsors must recruit and register a minimum of ten (10) participants (maximum of 75). They must provide warm hospitality, a comfortable and clean facility, some needed supplies, and beverages and snacks. Sponsors may also choose to provide lunch during the Empowering Adults day-long program.

*Can't manage sponsorship right now? Consider **hosting!***

Hosts provide the same hospitality as sponsors, but do not manage registration. Hosts are asked to recruit participants from their institution, but do not have a required minimum. Hosts pay the per person registration fee for individuals.

*For more information . . .*

about sponsorship or hosting, please contact Kathy Goller at 716-847-8789 or [kgoller@buffalodiocese.org](mailto:kgoller@buffalodiocese.org).

*If you want this training, but your institution is unable to sponsor it, use the form on reverse to register yourself for a session sponsored by the Department of Youth & Young Adult Ministry!*